

CALM Technique Training Needs Analysis

The following checklist should be completed prior to booking any new and refresher CALM training Module 2 (Physical Intervention) or Module 3 (Escapes), signed by the Operations Manager and returned to the CALM Instructor.

On receipt of the Checklist and once all quality assurance measures have been met as per Ark's P&P, the CALM Instructor will confirm the training request

Service:

Training Course:

			Additional Info
Does the Legal Document i.e. Welfare Guardianship, Welfare P.O.A. have written powers for the use of physical intervention/restraint?	YES/NO		Add Expiry Date of Legal Doc:
Has the Legal Representative delegated the Execution of Restrictive Practice Power to Ark Care & Support?	YES/NO		
Has a Physical Intervention Management Plan has been developed/Reviewed in the last 6 months and signed by MDT. Forward copy of the plan/s to the CALM instructor	YES/NO	DATE	
When were the techniques agreed /last reviewed? Please state by whom i.e. Welfare Guardian, P.O.A. etc.	DATE		
Does the Supported Person/s have a PBS Plan?	YES/NO		
When was this last reviewed?	DATE		
How many occasions in the last 12 months have CALM Physical Intervention Techniques been applied for the Supported Person? (list separately if more than one Supported Person)	List each technique separately for use		
How many incidents in the last 12 months have CALM Escape been applied for the Supported Person? (list separately if more than one Supported Person)	List each technique separately for use		

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			Additional Info
Is there any characteristics such as age, gender, cultural, health, disability that needs to be taken into account for any staff member taking part in the training	YES/NO	If yes, state the staff members name and contact CALM instructor to discuss	
Is all staffs', undertaking the training, Mandatory Training listed below completed and up to date?			
Training Course	YES	NO	
Understanding Restrictive Practice			
Understanding PBS – module 1			
Trauma Informed Care (skilled)			
Adult Support and Protection			
Moving and Handling Theory			
First Aid			
Have all staff undertaking the training read and signed the Policy & Procedures listed Below			
Policy & Procedure	YES	NO	
CS06 Reducing Restrictive Practice P&P			
CS17 Behaviour of Concern P&P			
G36 Keeping People Safe Policy			
G57a Adult Protection Procedure			
HS04 Incident Reporting			
HR15 Whistleblowing			

Care & Support Manager:

Date:

Operations Manager's Authorisation:

Date:

CALM Instructor:	Date:
Any following up actions or amendments to training, based on the information above, detail below.	