



Complaints Form



If you want to make a complaint about Ark you can use this form. You can write what you want to tell us here.



You can also make a complaint without telling us who you are.



Please write clearly and send your form to:

Ark
The Priory, Canaan Lane,
Edinburgh EH10 4SG



complaints@arkha.org.uk



Your name:



Your address:

Postcode:



Telephone number:



Please tell us as much as you can about your complaint:



What would you like us to do to sort it?



Signature:



Date:

What if I am still unhappy?



If you made a complaint to us and are still unhappy after we give you our response, you can contact the **Scottish Public Services Ombudsman (SPSO)**.



By post: Freepost SPSO

(This is all you need to write on the envelope, and you don't need to use a stamp)



Freephone: 0800 377 7330



Website:

www.spsso.org.uk/contact-us