

BOARD OF MANAGEMENT

MEETING TO BE HELD ON THURSDAY 26 AUGUST 2021 AT 14.00 HOURS, REMOTELY.

There will be NO Pre Board meeting.

AGENDA

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|--------------------------------------|--|---------------|-------------|
| 1. | Welcome | | CHAIR |
| 2. | Apologies for Absence | | CHAIR |
| 3. | Declarations of Interest | | CHAIR |
| Items for Approval | | | |
| 4. | Minutes of Previous Meeting held on 17 June 2021 | PAPER NO: 4.1 | CHAIR 5mins |
| | Year End Accounts | | |
| | ○ Audit Sub Committee Review Conclusion | VERBAL | DP 5mins |
| | ○ Finance Sub Committee Review Conclusion | VERBAL | KB 5mins |
| | ○ Year end accounts for Board approval | PAPER NO: 4.2 | RW 15mins |
| | ○ Letter of Representation | PAPER NO: 4.3 | RW |
| | ○ Letter of Support - ACIL | PAPER NO: 4.4 | RW |
| | ○ RSL Technical Update | PAPER NO: 4.5 | RW |
| | Policies for Approval | PAPER NO: 4.6 | VK 5mins |
| | ○ G12 - Complaints Policy | | |
| | ○ G12a - Complaints Procedure | | |
| | ○ HS03 - Risk Assessment | | |
| | ○ HS04 - Incident Reporting | | |
| | ○ HS05 - Fire Safety | | |
| | ○ HS07 - COSHH | | |
| | ○ HS09 - Display Screen Equipment | | |
| | ○ HS19 - Your Home, My Workplace | | |
| Items for Discussion/Decision | | | |
| 5. | SHR Assurance Statement | PAPER NO: 5.1 | BD 5mins |
| 6. | Chairs Remarks | VERBAL | GM 5mins |
| 7. | CEO Remarks/Reports | VERBAL | BD 10mins |
| | ○ AGM | | |
| | ○ SFHA Model Rules | | |
| | ○ FCA Annual Returns | | |

Standing Items

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|-----|---|--|---|
| 8. | Development Programme 2021/22 – Progress Report
AIMS
Finance Report
Fife Legal Case | PAPER NO: 8.1
VERBAL
PAPER NO: 8.2
VERBAL | CI 5mins
MH 5mins
SG 10mins
VK |
| 9. | Quarterly Reports <ul style="list-style-type: none"> ○ Programme for Improvement ○ Compliance Assurance | PAPER NO: 9.1
PAPER NO: 9.2 | BD 5mins
BD 5mins |
| 10. | Strategic Discussion <ul style="list-style-type: none"> ○ Coming Home Report | PRESENTATION | MH 30mins |

Items for Noting

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| 11. | Audit Sub-Committee Report
Finance Sub-Committee Report
Ark Commercial Investment Ltd Minutes
Ark Services Ltd Minutes
Rule 68 Compliance | PAPER NO: 11.1
PAPER NO: 11.2
PAPER NO: 11.3
PAPER NO: 11.4
PAPER NO: 11.5 | DP
KB
KB
KB
BD |
| 12. | Co-optee Appointments

Ms Kayleigh Bryan
Ms Catriona Clarke
Ms Lorraine Charnley | | |

Date of Next Meeting: AGM Thursday 23 September 2021, time TBC
BoM Thursday 23 September 2021, time TBC